



Local Enhancement Programme (LEP) 2024 TERMS AND CONDITIONS

- The Local Enhancement Programme (LEP) 2024 will support groups, particularly in disadvantaged areas, to carry out necessary repairs and improvements to their facilities and purchase equipment. Any not-for-profit community or voluntary group can apply.
- This is a **capital** funding scheme. The scheme does not provide funding for the pay or employment of staff, or towards current 'operating' costs such as utility bills, and so on.
- The activity or project must benefit the local community and relate to the key priority areas identified in Longford Local Economic and Community Plan (LECP) 2023-2029.
- Funds have also been ring fenced for Women's Groups. This will support Women's Groups, particularly in disadvantaged areas, to carry out necessary repairs and improvements to their facilities and purchase equipment.
- The information supplied by the applicant group /organisation must be accurate and complete.
- Inaccurate or incomplete information may lead to disqualification and/or the repayment of any grant made.
- All information provided in respect of the application for a grant will be held electronically. The Department and Longford LCDC reserves the right to publish a list of all grants awarded on their websites.
- The Freedom of Information Act applies to all records held by the Department and Local Authorities, including applications received and any additional correspondence related to the application.
- The application must be signed by the Chairperson, Secretary or Treasurer of the organisation making the submission.
- It is the responsibility of each organisation to ensure that it has proper procedures and policies in place, including appropriate insurance, where relevant.
- Evidence of expenditure, receipts /invoices must be retained and provided to the LCDC, the Department of Rural and Community Development, the relevant local authority or any agent acting on their behalf if requested.
- Grant monies must be expended and drawn down from Longford LCDC by Monday, 30 September 2024. Photographic evidence will be required to facilitate draw down of grants.
- The Department of Rural and Community Development's contribution must be publicly acknowledged in all materials associated with the purpose of the grant, including signage.
- Generally, no third party or intermediary applications will be considered.
- Late applications will not be considered.

- Breaches of the terms and conditions of the grants scheme may result in sanctions including disbarment from future grant applications.
- Do not spend before you formally accept any grant offer.
- In order to process your application, it may be necessary for Longford LCDC to collect personal data from you. Such information will be processed in line with the Local Authority's privacy statement which is available to view on longford.ie under Your Council, Data Protection.
- Please ensure the application is completed in full and THREE separate quotations are uploaded. Otherwise, your application will be deemed INCOMPLETE and will not be considered for funding.