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**CLÁR Funding 2024 - Application form and details for**

**Measure 1: Developing Community Facilities & Amenities**

CLÁR (Ceantair Laga Árd-Riachtanais) is a targeted investment programme for rural areas that aims to provide funding for small infrastructural projects in rural areas that have experienced significant levels of de-population.

The measure being funded under the 2024 CLÁR programme is:

**Measure 1: Developing Community Facilities & Amenities**

The 2024 programme will allow for applications to be submitted to the local authorities from schools, community and voluntary groups, and local development companies under this Measure. Local authorities may self-deliver projects also, but these must be developed in partnership with the local community.

Community groups can include local sporting organisations where the infrastructure being supported through the application is for the benefit of the community generally (not just the sporting organisation) and is made **freely available to all members of the community**.

A **minimum** grant of €5,000 and **maximum** grant of €50,000 will apply to this measure. The scheme will provide up to 90% of the cost. The remaining 10% or balance of the cost must be provided through local authority/community/other resources. Philanthropic contributions will be accepted as full or part of match funding costs.

Please note that match funding cannot come from other Department of Rural and Community Development Schemes.

**Data Privacy**

The purpose of processing personal data collected on this application form is to assist Longford LCDC and Longford County Council manage and administer your application. We process this Personal Data under Article (6)(1)(b) of the General Data Protection Regulation (GDPR), 'processing is necessary for the performance of the contract to which that data subject is party'. Further information on how Longford County Council process your personal data and your rights can be found on our [Privacy Policy](https://www.longfordcoco.ie/your-council/governance/data-protection/privacy-policy/) available on Longfordcoco.ie under the Data Protection section.

Completed applications and all required supporting documentation must be emailed to [*clar@longfordcoco.ie*](mailto:clar@longfordcoco.ie) by **4pm Friday 24 May 2024**

**LATE** and incomplete applications will not be considered.

You are advised to read through the ***CLÁR 2024 Scheme Outline for Measure 1.***

Please complete this application form **in full**.

|  |  |
| --- | --- |
| **Local School / Community or Voluntary Group / Local Development Company Information:** | |
| 1. Name of School / Community or Voluntary Group / Local Development Company: |  |
| 1. Contact Person: |  |
| 1. Position held: |  |
| 1. Correspondence Address: |  |
| 1. Contact Email: |  |
| 1. Contact Telephone Number: |  |
| 1. If applicable, School Roll Number: |  |
| 1. Project implementation directly by the Local Development Company (LDC)?   Please provide contact details, if applicable: | Yes  No |

1. If you are a Community or Voluntary Group, please tick if you are affiliated to **Longford Public Participation Network (PPN)?**

Yes  No

1. Have you been paid by Longford County Council previously?

Yes  No

1. Have your bank account details changed since you were last paid by Longford County Council?

Yes  No

1. Tax Reference Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **Project Information;** | | |
| 1. School / Community Facility Name: |  |
| 1. LOCATION   **Please provide the Eircode or XY (ITM format) Co-ordinates.**  Irish Tranverse Mercator (ITM) Coordinates can be converted to required format here: [**https://gnss.osi.ie/new-converter/**](https://gnss.osi.ie/new-converter/)**.**  *(This data will be used by the Department to geo-map all successful projects).* | **EIRCODE**   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | |  |  |  |  |  |  |  |   **XY (ITM)**   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | E |  |  |  |  |  |  |  | N |  |  |  |  |  |  | |
| 1. Is project located in a CLÁR DED? | Yes  No |
| 1. DED Name and ID:   *(See DED list and maps on our webpage)* |  |
| 1. Is project located in a Natura 2000 site (SAC/SPA)?   [Check [here](https://dahg.maps.arcgis.com/apps/webappviewer/index.html?id=8f7060450de3485fa1c1085536d477ba) ]  If it is, has an Appropriate Assessment\* per Habitats Directive been completed?  *\*See OPR Practice Note PN01* [**www.opr.ie**](http://www.opr.ie) | Yes  No  Yes  No |
| 1. Are these works part of a larger project?   If yes, please provide details: | Yes  No |
| 1. Does the applicant own the property or is there a minimum 15-year lease in place?   Please provide details. | Yes  No |
| 1. Is planning permission in place (if applicable)?   Please provide reference number: | Yes  No  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

|  |  |  |
| --- | --- | --- |
| 1. Outline the nature and scope of the works: | | |
| 1. Outline the Need & Rationale for works: | | |
| 1. Is the project accessible to all abilities and ages? Please provide details. | | |
| 1. Does the project enhance biodiversity? If so, please outline. | | |
| 1. Has this project (or similar) *applied* for grant assistance under CLÁR (or any other scheme) in the past 5 years? Yes  No   If yes, please provide details. | | |
| 1. Has an application in respect of this facility been *approved* under CLÁR in the past 5 years?   If yes, please provide details. | Yes  No | |
| 1. Has an application for funding for this project been approved (or pending decision) under any other scheme or programme?   If yes, please provide details. | Yes  No | |
| 1. Confirm this proposed project is for a single facility (not multiple locations) | | Yes  No |

|  |  |
| --- | --- |
| 1. Explain how your project aligns with [*Our Rural Future*](https://www.gov.ie/en/publication/4c236-our-rural-future-vision-and-policy-context/), with the [*Climate Action Plan*](https://www.gov.ie/en/publication/7bd8c-climate-action-plan-2023/)*,* with [*Longford County Development Plan*](https://www.longfordcoco.ie/services/planning/longford-county-development-plan-2021-2027/), with the [*Longford Local Economic and Community Plan*](https://www.longfordcoco.ie/services/community-development/local-community-development-committee/local-economic-and-community-plan/) and/or other local or regional plans. | |
| 1. Does your proposed project develop / enhance access to unique local heritage sites / areas of natural beauty?   If yes, give details; | Yes  No |
| 1. If you wish to provide **any additional relevant information** to support the application, please complete here or attach separately. | |

**Detailed Costings for Proposed Project:**

Please provide detailed breakdown of individual elements and associated costs of the proposed works including any administration/other fees/costs:

|  |  |
| --- | --- |
| **Project Elements**  (provide details of each element ) | **Cost (including VAT)** |
|  | € |
|  | € |
|  | € |
|  | € |
|  | € |
|  | € |
|  | € |
|  | € |
| **Local Authority Costs (if applicable)** | |
|  | € |
|  | € |
| **Professional fees:**  (e.g. architectural, engineering, survey costs) | **€**  **\_\_\_\_% of overall project costs** |
| **Total Cost** | € |
| **CLÁR Funding amount sought:**  (Maximum 90% of total cost up to €50,000) | € |
| **Match Funding:**  (Minimum 10% of total cost) | € |
| What is the **source(s)** of Match Funding**?**  (LA/LDC/school/community/philanthropic body)  **Attach evidence of this.** |  |

**APPLICANT DECLARATION**

I confirm that the particulars of this application are correct and that -

|  |  |  |
| --- | --- | --- |
|  | **Tick** to confirm | Required documentation is attached, **tick**. |
| The project is based in a CLÁR area. |  |  |
| Evidence of ownership / minimum 15-year lease is available (if applicable). |  |  |
| Written evidence of landowner’s permission to carry out this project (if applicable). |  |  |
| Written confirmation your facility is/will be open to the public without appointment and Public Liability insurance is in place. |  |  |
| Required assessments/permissions:   * planning permission or planning exemption should be in place at time of submitting the CLÁR application - reference number must be submitted. * Appropriate Assessment if located in a Natura 2000 site   (Check[**here**](https://dahg.maps.arcgis.com/apps/webappviewer/index.html?id=8f7060450de3485fa1c1085536d477ba))   * Other (have the express permission of the landowner on file) |  |  |
| The project aligns with *Our Rural Future*, with the *Climate Action Plan*, with the relevant *County Development Plan*, with *the Local Economic and Community Plan* and/or other local or regional plans. |  |  |
| Full estimated costings including administration/professional fees *(full public procurement is not required at this point).* |  |  |
| Evidence match funding is available and ringfenced for the project.  *(Please note match funding cannot come from other DRCD Schemes.)* |  |  |
| We will comply with the National Public Procurement Policy Framework. |  |  |

The Department or Longford County Council may request further evidence of any of the above during the assessment process.

**I declare that the information provided by me on this application form is truthful and complete.**

**I confirm I have read and understand the CLÁR 2024 Scheme Outline.**

**Signed:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(not a typed signature)

**Name in**

**block capitals:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Position:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRIVACY STATEMENT

The information on this Application Form will be used by the Department of Rural and Community Development for the purposes of processing the application under the CLÁR programme .

Further information may be sought by the Department or its agents to clarify aspects of the project proposal.

The Department of Rural and Community Development will treat all information and personal data that you provide as confidential, in accordance with the General Data Protection Regulation and Data Protection legislation. DRCD will only use your personal data for the purposes for which we collected it.

The full text of the Department’s Data Protection Policy can be found [here](https://www.gov.ie/en/organisation-information/0d4338-data-protection/)

Data Protection Officer,

Department of Rural and Community Development,

Trinity Point,

10-11 Leinster Street South,

Dublin 2,

D02 EF85

dataprotectionunit@drcd.gov.ie

Further information on Data Protection:

www.dataprotection.ie

Office of the Data Protection Commissioner

1890 252231 [info@dataprotection.ie](mailto:info@dataprotection.ie).