|  |  |
| --- | --- |
|  |  |

|  |  |  |
| --- | --- | --- |
|  | **Repair and Leasing Scheme****Application Form** | **lcc_logo_colour.jpg** |

**If you are interested in having your property repaired for leasing to Longford County Council, please complete the form below and attach any other relevant information you may have.**

|  |
| --- |
| **1 –** **Contact Details** |
| **Name** |  |
| **Address** |  |
| **Phone Number:** |  |
| **Email Address:** |  |
| **2 – Property Details** |
| **Property Address** |  |
| **Eircode** |  | **Folio Number** |  |
| **Type (Apt, Duplex, Detached, End of Terrace, Semi-D, Bungalow etc.)** |  |
| **Year of Construction** |  |
| **No. of Bedrooms – Ground Floor** |  |
| **No. Of Bedrooms – First / Second Floor** |  |
| **Ground Floor Toilet if multi-storey** | **Yes 🞎 No 🞎** |
| **Floor Area (m2)** |  |
| **Site Area (Acres)** |  |
| **Energy Rating (BER) if available** |  |

|  |  |
| --- | --- |
| **3 - Property Circumstances** |  |
| **Do you hold good, unencumbered, freehold title to the property? If no, give details.** |  |
| **Is there a mortgage on the property?****If so, have you enquired from your lender if they will consent to a lease arrangement?** |  |
| **Was the property previously a local authority property? If Yes, give details of how you acquired the property.** |  |
| **Is there current planning permission on the subject property? If so, please provide planning reference number** |  |
| **Is the property vacant?*****Note vacancy is a requirement of the scheme – minimum of at least one year*** |  |
| **What are the reasons for vacancy?** |  |
| **How long has the property been vacant?** |  |
| **Summary of Repairs required** |  |
| **Estimate Cost of Repairs** |  |
| **Please provide any other supporting documentation that you consider relevant to the property i.e. photographs, copies of documents, notices, etc.** |
| **Please return to :****Housing Section, Longford County Council, Áras an Chontae, Longford, Co.****Co. Longford Tel: (043) 3343499****Or email to:** The Housing Section on housing@longfordcoco.ie  |