



LONGFORD COUNTY COUNCIL

APPLICATION FOR LICENCE FOR A FINGER POST SIGN ON PUBLIC ROAD

**(PLANNING & DEVELOPMENT ACT 2000-2002 (AS
AMENDED))**

Address: Longford County Council,
Planning Section,
Aras an Chontae,
Great Water St.,
Longford.

Telephone: (043) 46231

Email: planning@longfordcoco.ie

Fax: (043) 41233

Website Address: www.longfordcoco.ie

**Please read “Explanatory Guidelines for Application for a Licence for Finger
Post Signs” and answer all questions in full.**

Please complete in duplicate using BLOCK CAPITALS.

1. Name of Applicant (Full First Name Must be Given) _____

- 2 (a) Full Address of Applicant _____
_____ Tel No. _____
- (b) Registered Office – If a limited Company _____

3. Address to which any correspondence and notices relating to the application
should be sent _____

4. Name and address of person (if any) acting on behalf of the applicant_____
- _____
- _____
- _____Tel No._____
5. Description and address of premises/facility/service to be advertised_____
- _____
- _____
- _____
6. Planning reference number _____and date of planning permission granted for premises to be advertised (if applicable)_____
7. Is the facility/service registered/approved by a Tourist Promotion Organisation (if so, give details (name of body, reg. No. etc.)_____
- _____
8. Address/Location of sign(s) the subject of this application_____
- _____
9. Distance of sign from the facility/service to be advertised_____
- _____

I hereby apply for a licence to erect and maintain advertisement(s) on/along a public road, in accordance with particulars given above. The documents required to accompany the application (as outlined in “Explanatory Guidelines for Application for a Licence for Finger Post Sign(s) are enclosed.

Signed: _____

Date: _____

Explanatory Guidelines for Application for a Licence for Finger Post Sign (s):

1. This Application must be accompanied by the following:
 - (a) Diagram – showing design, dimensions and all wording/symbols/legends (2 no. copies)
 - (b) Insurance policy evidencing public liability cover of at least €2.5 million indemnifying Longford Co. Council against third party claims).
Note: Insurance must cover the entire period of the licence.
 - (c) Site location map – showing precise location of proposed sign on a plan to scale 1:2500 (2 no. copies)
 - (d) Application fee of €50.00 for each finger post sign.

All types of permanent advertising signs on a public road require a licence – section 254 of the Planning Act 2000. This includes finger post signs, advertisement structures, and hoardings. When applying for a licence one has to indicate the size and location of the sign.

The cost of a licence for **a finger post sign is €50 with an annual fee of €25 per sign per annum.**

The application fee for **other types of signs is €634.** (Planning Regulations 2001).