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|  | **Repair and Leasing Scheme**  **Application Form** | **lcc_logo_colour.jpg** |

**If you are interested in having your property repaired for leasing to Longford County Council, please complete the form below and attach any other relevant information you may have.**

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| **1 –** **Contact Details** | | | |
| **Name** | |  | |
| **Address** | |  | |
| **Phone Number:** | |  | |
| **Email Address:** | |  | |
| **2 – Property Details** | | | |
| **Property Address** | |  | |
| **Eircode** |  | **Folio Number** |  |
| **Type (Apt, Duplex, Detached, End of Terrace, Semi-D, Bungalow etc.)** | |  | |
| **Year of Construction** | |  | |
| **No. of Bedrooms – Ground Floor** | |  | |
| **No. Of Bedrooms – First / Second Floor** | |  | |
| **Ground Floor Toilet if multi-storey** | | **Yes 🞎 No 🞎** | |
| **Floor Area (m2)** | |  | |
| **Site Area (Acres)** | |  | |
| **Energy Rating (BER) if available** | |  | |

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| **3 - Property Circumstances** |  | |
| **Do you hold good, unencumbered, freehold title to the property? If no, give details.** |  | |
| **Is there a mortgage on the property?**  **If so, have you enquired from your lender if they will consent to a lease arrangement?** |  | |
| **Was the property previously a local authority property? If Yes, give details of how you acquired the property.** |  | |
| **Is there current planning permission on the subject property? If so, please provide planning reference number** |  | |
| **Is the property vacant?**  ***Note vacancy is a requirement of the scheme – minimum of at least one year*** |  | |
| **What are the reasons for vacancy?** |  | |
| **How long has the property been vacant?** |  | |
| **Summary of Repairs required** |  | |
| **Estimate Cost of Repairs** |  | |
| **Please provide any other supporting documentation that you consider relevant to the property i.e. photographs, copies of documents, notices, etc.** | | |
| **Please return to :**  **Housing Section, Longford County Council, Áras an Chontae, Longford, Co.**  **Co. Longford Tel: (043) 3343499**  **Or email to:**  The Housing Section on [housing@longfordcoco.ie](mailto:housing@longfordcoco.ie) | |