

# APPLICATION FORM

## PRACTICAL DRIVING TEST



### FOR OFFICIAL USE ONLY

APPLICATION NO.

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Using a credit or debit card you can apply for your driving test online at [www.drivingtest.ie](http://www.drivingtest.ie)

When you have the application form completed, please forward it together with the correct fee to the address given below. If you have not heard from us within two weeks, please contact The Road Safety Authority to confirm your application. Driver Testing Section, The Road Safety Authority, Moy Valley Business Park, Primrose Hill, Ballina, Co Mayo  
local: (1890) 40 60 40 fax: (096) 78 290 email: [drivingtest@rsa.ie](mailto:drivingtest@rsa.ie) web: [www.drivingtest.ie](http://www.drivingtest.ie)

(Please complete in BLOCK capitals)

## 1. Details

**DRIVER NUMBER IS COMPULSORY — YOUR APPLICATION FORM CANNOT BE PROCESSED WITHOUT THIS**

What is your Driver Number? (see note 7 on page 5)

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If you are a first time learner permit holder, you cannot take a driving test until 6 months after the issue date of the permit. (see note 7 on page 5)

SURNAME:

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FIRST NAME:

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CURRENT ADDRESS:

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TOWN:

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COUNTY:

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DATE OF BIRTH:

DAY			MONTH			YEAR													
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GENDER:

MALE  FEMALE

DAYTIME PHONE NUMBER:

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MOBILE PHONE NUMBER:

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E-MAIL ADDRESS:

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Do you wish to receive correspondence by email e.g. confirmation and appointment date?  YES  NO

PERSONAL PUBLIC SERVICE NUMBER (PPS No): (see note 3 on page 4)

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## 2. Type of Application

[a] In which licence category do you wish to be tested? (see note 1 on page 3)  (If you are applying for a bus test, please see Section 2[k])  
(Please note that you can only apply for a test in respect of one category on this form)

[b] Which driving test centre do you want to be tested at? (see note 4 on page 4)

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[c] Please advise of any period when you are unavailable to sit a driving test. (see note 5 on page 4)

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[d] In certain cases cancellations may become available. Are you free to take a cancellation slot? (see note 5 on page 4)

YES  NO

[e] Have you previously taken a driving test in any licence category?

YES  NO

If YES, please give the approximate date of the test.

DAY  MONTH  YEAR

[f] What is the reference code and date of issue on your learner permit in the category applied for? (see note 7 on page 5)

DAY  MONTH  YEAR

[g] Do you have a disability which requires you to drive a specially adapted vehicle? (see note 6 on page 5)

YES  NO

[h] Are you deaf or are you hard of hearing and would you need assistance? (see note 6 on page 5)

YES  NO

[i] Do you wish to have your test conducted in Irish?  YES  NO

[j] Any other relevant information about your application.

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### [k] Bus Test Only

[i] If you are applying for a test in any of the bus licence categories (D, D1 etc) please advise if you are applying for a Certificate of Professional Competence (CPC). (see note 2 on page 4)

YES  NO

[ii] If the answer to question [i] is YES, do you want to take both parts of the CPC test together? (see note 2 on page 4)

YES  NO

[iii] If you have already passed one part of the CPC test and now want to take the other part please advise which part you are applying for. (see note 2 on page 4)

Part 1 [Bus Driving Test]  Part 2 [Practical Knowledge Test]

## 3. Declaration by Authorised Person

I want to apply for a driving test and I declare that the information I have given is correct. It is an offence to give misleading information.

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

# APPLICATION FORM INFORMATION

## PRACTICAL DRIVING TEST



PLEASE READ NOTES CAREFULLY BEFORE COMPLETING YOUR APPLICATION FORM

### 1. Driver Licence Categories

Licence Category	Vehicles in Licence Category
A	Motorcycles with or without a sidecar. <sup>1</sup>
A1	Motorcycles with an engine size up to 125cc., and/or a speed capability over 45 km/h., and with a power rating not exceeding 11 kw., with or without a sidecar. <sup>1</sup>
M	Two wheeled vehicles with an engine size not exceeding 50cc., and/or a speed capability of not more than 45 km/h.
B	Vehicles (cars and light vans) with passenger accommodation <sup>3</sup> for not more than 8 persons and having a design GVW <sup>2</sup> not over 3,500 kg.
EB*	Vehicles in Category B with trailer attached.
C	Vehicles with passenger accommodation <sup>3</sup> for not more than 8 persons and having a design GVW <sup>2</sup> over 3,500 kg.
C1	Vehicles (large vans and light trucks) with passenger accommodation <sup>3</sup> for not more than 8 persons and having a design GVW <sup>2</sup> over 3,500 kg., but not over 7,500 kg.
EC*	Articulated Trucks and Trucks in Category C with a trailer attached.
EC1*	Vehicles in Category C1 with trailer attached – the combination must not exceed 12,000 kg., GVW. <sup>2</sup>
D	Vehicles with passenger accommodation <sup>3</sup> for more than 8 persons.
D1	Vehicles in Category D with passenger accommodation <sup>3</sup> for more than 8 persons but not more than 16 persons.
ED*	Vehicles in Category D with trailer attached.
ED1*	Vehicles in Category D with trailer attached – the combination must not exceed 12,000 kg., GVW. <sup>2</sup>
W	Work vehicles and land tractors with or without a trailer attached.

\* To take a driving test in these categories, you must be the holder of a full licence for the drawing vehicle.

<sup>1</sup> For a motorcycle driving test, a sidecar is not permitted for test purposes except in the case of a person with a disability.

<sup>2</sup> Design GVW means design gross vehicle weight i.e. maximum permissible laden weight - in the case of trucks this is normally set out on a metal plate on the inside of the door of the cab. If you have a doubt the vehicle manufacturer or your driving instructor will be able to give you advice.

<sup>3</sup> Passenger accommodation means seating accommodation for passengers in addition to the driver.

You must provide the vehicle for the driving test. The type of vehicle required and the vehicle specifications will be advised to you in your appointment letter for the test.

## 2. Certificate of Professional Competence

If you want to drive a bus for a living, new rules will apply from 10 September 2008 for bus drivers (similar rules will apply from 10 September 2009 for truck drivers). From the respective dates, you must hold a Certificate of Professional Competence (CPC) to continue working as a professional driver.

A person who has a full category D or D1 driving licence before 10 September 2008 will have an entitlement to the CPC which is valid for a five year period.

A person who wants to become a professional driver and qualify for the CPC after 10 September 2008 will have to sit an extended driving test. The extended test will have two parts.

Part one is a driving test similar to the current bus and truck driving test, lasting approximately 90 minutes, while part two is a test of knowledge, lasting approximately 30 minutes, covering aspects of driver safety and proper procedure. These tests can be scheduled separately on different dates or together on the same day as requested by the test applicant.

Before taking the driving test a person must pass both the normal driver theory test and a special two part CPC theory test.

For a person who wants to get a two part driving licence but does not want to work **professionally**, or has an **exemption** from the CPC requirement, s/he can apply for part one of the driving test and on passing the test can obtain a driving licence. If s/he subsequently wants to work as a professional driver and qualify for a CPC then s/he can take part two of the test providing both parts are taken and passed within a two year period.

For more information on CPC including details of bus drivers exempt from the new rules please visit our [www.rsa.ie](http://www.rsa.ie) website and click on the CPC icon.

## 3. PPSN

The Personal Public Service Number (formerly RSI number) is your unique reference number to help you to access benefits and information from public service agencies.

If you do not know your PPSN you should contact your local office of the Department of Social and Family Affairs. This office will try to trace a number for you or in the event of you not having a number, will get one for you. New applicants for a PPSN will be asked to produce documentary proof of identity and residence in this country.

## 4. Test Centres

In addition to five driving test centres in Dublin at Churchtown, Finglas, Raheny, Rathgar and Tallaght, permanent driving test centres are located countrywide as set out below.

Athlone	Galway	Newcastle W.
Ballina	Gorey	Portlaoise
Birr	Kilkenny	Roscommon
Buncrana	Killarney	Shannon
Carlow	Kilrush	Skibbereen
Carrick-on-Shannon	Letterkenny	Sligo
Castlebar	Limerick *	Thurles
Cavan	Longford	Tipperary
Clifden	Loughrea	Tralee
Clonmel	Mallow	Tuam
Cork	Monaghan	Tullamore
Donegal	Mullingar	Waterford
Dundalk	Naas	Wexford
Dungarvan	Navan	Wicklow
Ennis	Nenagh	

\* There are centres in Woodview and Castlemungret in Limerick City.

You can apply for a driving test at any test centre and as far as possible your test will be scheduled for the centre you nominate. Driving tests for licence categories C1, C, EC, EC1, D1, D, ED and ED1 are conducted only at a limited number of the larger centres and if you apply for a test in these licence categories you will be scheduled at the centre nearest to you where it is conducted.

If you visit our website at [www.drivingtest.ie](http://www.drivingtest.ie) you can view a site map and waiting times for each centre. If you are applying for a test in category W (tractor/works vehicle) you can request to have the test conducted at a town nearer to you than any of the above centres and every effort will be made to facilitate you.

## 5. Availability

The target of the Road Safety Authority is to have an average of a ten week waiting time for driving tests at test centres. From time to time waiting times will be longer or shorter given demand at individual test centres. Therefore, if you are not available at some point within 10 weeks of applying you should note this on the application form. Up to date waiting times, by test centre, will be available on the [www.drivingtest.ie](http://www.drivingtest.ie) website.

Cancellations become available, often at short notice and if you can take a test with notice from as little as two days, and up to ten days, please advise this on the application form.

## 6. Disability

If you use a car that is adapted to enable you to drive because of a disability please let us know so that appropriate arrangements can be made for you on the day of the test.

If you are deaf or have profound hearing loss please let us know. You will be asked a number of questions on the rules of the road at the beginning of the test; to help us make arrangements and to help you with instructions for the test on the day you can bring along a relative or a friend, but not a driving instructor. This person cannot however accompany you on the driving part of the test.

## 7. Learner Permit

The learner permit was previously known as the provisional licence. The Driver Number is a nine digit number under item 5 on your learner permit. The learner permit reference code is a three digit number eg. 991, 992 noted opposite the category under the column marked restrictions/information on your learner permit. Please supply the reference code and date of issue for the licence category in which you are applying for a test.

In order to take a driving test, you must hold a learner permit for the licence category in which you wish to be tested. A first time holder of a learner permit (permit will have Code 991 noted opposite the category under the column marked restrictions/information) for licence categories A, A1, M, B, EB and W (Motorcycle, Car and Works Vehicle) must hold the learner permit for six months before taking the test.

In certain circumstances, you can only hold a learner permit if you already hold a full driving licence for a smaller/lighter vehicle. Before applying for the test, you should ensure that you hold the correct learner permit.

Eligibility for a third or subsequent learner permit for any category of vehicle is dependent on you having taken a driving test within the previous two years or providing evidence of a forthcoming driving test in the vehicle category in question.

For more information on learner permits visit [www.rsa.ie](http://www.rsa.ie) and click on the Driver Licensing icon.

If you have any doubt about your eligibility for a learner permit you should enquire immediately with your local Motor Taxation Office. The telephone numbers for Motor Taxation Offices can be located under the City & County Councils heading of the green pages in the telephone directory.

## 8. Driving Test Fee

Your application must be accompanied by the correct fee for each test licence category. These are set out hereunder and are non-transferable and non-refundable. Payment should be made by postal order, money order or cheque, crossed and made payable to the Road Safety Authority. DO NOT SEND CASH. Applications accompanied by an incorrect fee will be returned. (For administrative reasons, no refunds will be made in respect of €2 or less in excess of the fee for the category concerned).

Categories A, A1, B, EB, M and W	€75
Categories C, C1, D and D1	€110
Categories EC, EC1, ED and ED1	€110
CPC Driving Test (Bus Category)	€142 [Part 1 - €110 Part 2 - €32]

## 9. Cancellation of Test Appointment

Test appointments are normally issued four to five weeks before the date of the test. The Road Safety Authority is working towards a target of an average of a ten week or shorter waiting time for a driving test, you should be mindful of this when applying and preparing for your driving test. You will find details of waiting times for test centres at [www.drivingtest.ie](http://www.drivingtest.ie) Ten days notice of a cancellation must be given, otherwise the fee is forfeited. If you cancel your appointment more than twice the test fee will be forfeited.

## 10. Irish Language

An Irish language version of this form is available. If this application form is completed in Irish or you complete an Irish language version of the form your driving test will be conducted in Irish.

## 11. Test Preparation

To prepare for your driving test you should study The Rules of the Road booklet which can be bought at bookshops or visit the [www.rulesoftheroad.ie](http://www.rulesoftheroad.ie) website. Take driving lessons with an approved driving instructor (ADI) and practice under the supervision of a competent accompanying driver. You can view a list of approved driving instructors by visiting the [www.rsa.ie](http://www.rsa.ie) website and clicking on the ADI icon.

## 12. Customer Care

The Road Safety Authority is committed to continually improving its services and welcomes feedback. If you want to give feedback, make a complaint or give a compliment please write to the **Customer Service Officer, Driver Testing Section, Road Safety Authority, Moy Valley Business Park, Primrose Hill, Ballina, Co. Mayo**. You can also make contact by local 1890 40 60 40 or by email [customerservice@rsa.ie](mailto:customerservice@rsa.ie)



# Working To Save Lives