****

**Longford County Council**

**Traffic Section**

**Market Square**

**Longford**

**043-3331563**

# VISITORS PARKING PERMIT FORM

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone No. \_\_\_\_\_\_\_\_\_\_ Mobile No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designated Street/Car Park: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Vehicle Registration No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_Make/Model:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount Paid: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## SIGNED :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**STATUTORY DECLARATION BY APPLICANT**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby declare that the particulars given in this application form are correct and true in every detail to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true by virtue of the Statutory Declarations Act, 1938.

**When submitting the application form please ensure that you have submitted the relevant documentation as detailed below;**

* A copy of a current utility bill/ tenancy agreement as proof of residency, showing your name and address.
* €10.00 per week (minimum cover 6 days).

A **“Resident”** means whose normal residence is at premises situated in a street containing a Pay & Display area.

A **“Visitor”** means one who visits, or makes a stay with the resident.

* The authority will endeavour to facilitate the **“Visitor”** to provide a permit for the closest street/car park to the resident.
* The display of a valid Visitor’s parking permit is the responsibility of the applicant/driver and must be displayed on the front dashboard and clearly visible from the outside of the vehicle.
* A Visitor’s Parking Permit is valid for one week (minimum) from the date specified and use is restricted to parking bays on the street/car parks indicated on the permit.
* Visitor Parking Permits are non-refundable and in the event of loss/damaged or replacement of visitor’s permit please note that re-issue of this permit incurs an administration fee of €5.00

**Please forward Application Form to Longford County Council, Traffic Section, Market Square, Longford.**