

LONGFORD COUNTY COUNCIL
(LONGFORD MUNICIPAL DISTRICT)

CAR PARK BYE-LAWS, 2026

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**LONGFORD COUNTY COUNCIL
(Municipal District of Longford)**

CAR PARK BYE-LAWS 2026

Longford County Council (hereinafter referred to as "the Council") in exercise of the powers conferred on them by Section 101 of the Road Traffic Act, 1961 as amended by Section 6 of the Road Traffic Act, 1968 and by Section 49 of the Road Traffic Act, 1994 & Part (19) of the Local Government Act 2001 having consulted with the Commissioner of the Garda Síochána, hereby makes the following Bye-laws:-

**Part 1
Preliminary**

- | | |
|----------------------------|--|
| Short Title | 1. These Bye-Laws shall be known as Longford County Council Car Park Bye-Laws 2026 |
| Revocation | 2. Longford Town Council, Car Park Bye-Laws 2003
Longford County Council (Municipal District of Longford) St. Mel's Road Car Park Bye-Laws 2015
Longford Town Council, Town Centre Car Park Bye-laws 2006 |
| Area of Application | 3. These Bye-Laws apply to car parks specified in Schedule 1 & parking permits in Schedule 2 |
| Interpretation | 4. In these Bye-Laws:

<p>"Specific Agents" means a person employed by Longford County Council or any other person authorised by Longford County Council to carry out functions under these bye-laws</p> <p>"Authorised person" has the meaning assigned to it by Section 103 (8) (inserted by the Road Traffic Act 1968) (No. 25 of 1968) of the Road Traffic Act 1961</p> <p>"Traffic Warden" has the meaning assigned to it by Section 2 of the Local Authorities (Traffic Wardens) Act 1975 (No. 14 of 1975) as amended</p> <p>"Director of Services" means the Director of Services responsible for the Longford Municipal District</p> |

"Business Hours" means 09:30 to 17:30 Monday to Saturday inclusive, or as indicated on an information plate where provided.

"Car Park" means a place (not being part of a public road) for the parking of mechanically propelled vehicles provided by the Council.

"Short-stay Car Park" means a car park designated by the Council as a short-stay car park, intended for short-duration parking and subject to a maximum parking period as specified in these Bye-Laws or indicated on an information plate"

"All-day Car Park" means a car park designated by the council for long-duration or all-day parking, in which parking is permitted for longer periods subject to any conditions indicated on an information plate.

"Council" means Longford County Council.

"Postal services" means services provided by An Post in accordance with its statutory functions under the Postal and Telecommunications Services Acts.

"Disabled Person" for the purpose of these bye-laws, means a person who hold a current Disabled Persons Parking permit. The permit shall be prominently displayed in the interior of the vehicle so that the full permit is clearly legible through the front windscreen from outside the vehicle.

"Disabled Persons Parking Bay" means a space in a car park intended for the parking of a vehicle the driver of which or a passenger in which is disabled and so indicated by Traffic Sign No RRM 015 or so indicated by ground or other marking or signs.

"Disabled Persons Parking Permit" means a Parking Permit for a Person with a Disability issued by Disabled Drivers Association or the Irish Wheelchair Association under Article 43 of the Regulations of 1977.

"Electrically powered Vehicle" means a mechanically powered vehicle that is powered

(a) solely by means of a rechargeable battery

or

(b) by means of a rechargeable battery and an internal combustion engine where either power source may be used to propel the vehicle

“Electrically powered vehicle recharging Bay” means a space intended for the parking of an Electrically Powered Vehicle while the vehicles battery is being re-charged and is indicated by means of Traffic Sign No. RRM 035

“Goods Vehicle” means a vehicle used exclusively for the carriage of goods or burden in the course of trade or business and taxed as a goods vehicle

Fixed Charge Notice" means a notice issued under Section 12 (I) of the Road Traffic Act 2002 for breach of Road Traffic (Traffic and Parking) Regulations 1997 (S.I. No. 182 of 1997) and in certain cases any breach of Part (19) of the Local Government Act 2001 and Longford County Council Car Park Bye-Laws 2026

Fixed Charge Offence means a breach of these bye-laws in respect of which a Fixed Charge Notice has been served and remains unpaid after the relevant statutory period.

"Holiday" means Good Friday or any other day that is a Public Holiday for the purpose of the Holiday (Employers) Act 1973 (Number 25 of 1973).

"Information Plate" means an information plate which indicates the period during which a parking fee is payable, the maximum permitted parking period, and the applicable fee and/or method of payment, including any requirement relating to payment or compliance specified by the council from time to time

"Local Authority" means Longford County Council.

“Municipal District” means the Municipal District of Longford

“Mechanically Propelled Vehicle” has the meaning assigned to it by Section 3 of the Road Traffic Act 1961

“Public Road” means a road over which a public right of way exists and the responsibility for the maintenance of which lies with a road authority

“Parking place” means a place on a public road intended for the parking of vehicles and so indicated by ground or other markings or signs

"Pay & display parking place" means a place on a public road /car park where the parking of vehicles is subject to payment of a parking fee, paid by such means and in such manner as may be specified by the council from time to time and listed as per schedule attached, as indicated by a traffic signs, information plate, parking machine, electronic system or other means authorized by the council

"A loading bay" shall have the meaning assigned to it in Article 42 of the Road Traffic (Traffic and Parking) Regulations 1997 (S.I. No. 182 of 1997)

"Parking Bay" means a space in a parking place intended for the parking of one vehicle or where space is intended for the parking of motorcycles of more than one vehicle and so indicated by surface or other signs or marking.

"Parking Permit" means a permit issued by the Council authorising the parking of a vehicle in a car park during a specified period.

"Parking Fee" means a fee prescribed in these Bye-Laws for the Parking Place in which the vehicle is parked, paid by such means and in such manner as may be specified by the council from time to time details as per schedule attached.

"Parking Ticket Machine" means a machine or device provided by the Council at a pay & display car park capable of facilitating the payment of a parking fee, including by cash, card payment , or other electronic or digital means, and where applicable issuing a parking ticket or confirmation of payment.

"The Regulations of 1997-2012" means the Road Traffic (Traffic and Parking) Regulations 1997 to 2012.

"The Signs Regulations of 1997-2012" means the Road Traffic (Signs)(Amendment) Regulations 1997-2012 (S.I. No. 181 of 1997)

"Valid disabled persons parking permit" means such a parking permit which has not expired.

"Valid Parking Permit" means a parking permit the period of parking permitted by which has not expired-

"Vehicle" means a mechanically propelled vehicle having seating for not more than eight passengers.

"Private Motor Car" means a mechanically propelled vehicle designed and constructed primarily for the carriage of passengers and not registered, taxed, or used as a goods or commercial vehicle.

Part II

Pay and Display

Definitions

5. In this part:

"Pay and Display Car Park" means a car park where the parking of vehicles is subject to the payment of a parking fee in accordance with these Bye-Laws and which is indicated by an information plate.

"Pay and Display Machine" means a machine or system provided by the Council for the payment of a parking fee which may include ticket issuing machines, electronic, mobile, online or other payment systems authorized by the council

"Electronic Parking Payment" means payment of a parking fee by mobile telephone, electronic application, online platform or any other remote or digital method authorized by the council.

"Age-Friendly Parking Bay" means a parking bay designated by the Council as an Age-Friendly Parking Bay and indicated by appropriate traffic signs or road markings, intended to facilitate the parking needs of older persons and provided on a courtesy basis only. Standard parking rates shall apply

"Parking ticket" means a ticket issued by Longford County Council by means of a parking ticket issuing machine, which indicates the date of issue of the ticket and time at which it ceases to be valid.

"Valid parking ticket" means a parking ticket, which has been

- (a) issued by Longford County Council by means of the parking ticket machine,
- (b) which clearly indicates the minute of the hour of commencement of parking of the vehicle and the time at which the parking period expires and
- (c) which the ticket is exhibited in accordance with these Bye-Laws

- (d) A valid parking ticket indicates the year, month, date or minute and, indicates that the vehicle is so parked for a period not exceeding the period for which it may be parked in a pay & display car park in accordance with these Bye-Laws.

Obligation to display valid Parking Ticket

6. (a) Where a vehicle other than a motor cycle is parked in a pay parking car park on a day and during a period, which is indicated on the information plate
- (b) valid parking ticket shall be so exhibited in the interior of the vehicle that a person outside the vehicle can ascertain by reference to the ticket when the parking period ceased to be valid, and
- (c) This bye-law shall not apply to the parking of a vehicle in a pay & display car park if there is a valid parking permit displayed. Where a parking fee is paid by way of an Electronic Parking Payment, no requirement shall arise to display a parking ticket on the vehicle, provided that such payment has been made in accordance with the instructions applicable to that parking place.
- (d) Grace Period –
- (i) Where a parking fee is payable in a pay & display car park a vehicle may be parked for a period not exceeding ten minutes from the first sighting of the parked vehicle.
- (ii) Where a parking fee has been duly paid for the parking of a vehicle in a pay & display car park, that vehicle may remain parked for a period not exceeding thirty minutes immediately following the expiry of the paid parking period

Period of Parking In a pay & display Car park

7. (a) A vehicle parked in a pay and display car park shall not be so parked for longer than the period indicated as the maximum parking period for that car park, or part thereof, by an information plate erected by the Council at or in such car park. This requirement shall apply to all vehicles, including those displaying a valid Disabled Persons Parking Permit unless otherwise stated on the information plate
- (b) The maximum period for parking in the short stay car parks between the hours of 09.30 and 17.30 is two hours or as indicated on the information plate in the car park. This restriction shall apply to all vehicles including those displaying a valid Disabled Persons Parking Permit This restriction does not apply to car parks designated as all-day car parks, where

parking shall be permitted in accordance with any conditions indicated on the information plate.

(c) A vehicle which had been parked in a pay & display short stay car park for the maximum parking period referred to in Bye-Law 7(b) of these Bye-Laws shall not be parked again in pay & display car park within one hour of its removal from the car park. This requirement will also apply to vehicles displaying a valid Disabled Persons Parking Permit

Issue of parking ticket

8. Parking tickets shall be made available by the Council through the provision of a parking ticket machine, electronic or digital payment systems or any other payment method authorized by the council from time to time, to be provided at strategic locations as the council considers appropriate.

Fee for parking ticket

- 9 The parking fee applicable to a parking place and the method or methods of payment by which it may be paid shall be fixed by resolution of Longford Municipal District

Removal of vehicle From a pay & Display Car park

- 10 A vehicle parked in a pay and display car park at a time other than the time or times indicated in accordance with the information plate, shall be removed from the pay and display car park when the period of pay and display indicated as aforesaid commences, unless at such commencement and during the remainder of the period of parking, a valid parking ticket is exhibited in the interior of the vehicle.

**Interference with
 Pay & Display
 Machine &
 Parking ticket**

11. (a) Where a vehicle is parked in a pay & display car park in compliance with these Bye-Laws a person shall not interfere with a parking ticket exhibited in the vehicle
 (b) A person shall not interfere or damage a pay and display machine
 (c) A person who is not an agent of the Local Authority, a member of the Garda Síochána in uniform, an authorised officer or a traffic warden shall not interfere with a pay and display machine.

**Pay Parking
 App**

- 12 Where a vehicle is parked in a pay & display car park during operational hours and a valid payment has been made as digital transaction through the online Parking App, for that vehicle, for that location and for that date & time, Bye-Laws 6-10 shall not apply

**Conditions for Parking
 In Pay & Display**

Car Park

13. A vehicle which is parked, in a car park on a day and during a period which is indicated on an authorised information plate shall, where parking bays are provided at that parking place, be parked within the area comprising a pay parking bay.
- 14 A person shall not use a car park for any purpose other than parking a mechanically propelled vehicle except with the prior written approval from Longford County Council
- 15 A person shall not make any unnecessary noise by means of or in relation to a vehicle while it is parked in a car park or by means of any equipment, fitting or instruments fitted to or carried on the vehicle or any loudspeaker or radio in or on or in any way connected to the vehicle.
- 16 No person shall park or cause to be parked in a car park a vehicle in such a position or in such condition or in such circumstances that it would be likely to cause danger to other persons using the car park or to obstruct the entrance to or exit from the car park or to obstruct the free flow of traffic within the car park.
- 17 A car park may not be used for overnight accommodation purposes whether by camper van, caravan, van, car or otherwise.
- 18 Parking of buses and coaches with a seating capacity in excess of eight passengers in a car park is prohibited except with the prior written approval of Longford County Council on terms including parking location and parking charge specified by Longford County Council.
- 19 A person shall not play a radio loudly, operate a loud speaker or offer tickets, goods or services for sale at a car park.

- 20 A vehicle other than a vehicle the driver of which or a passenger in which is a person with disabilities; shall not be parked in a disabled persons parking bay.
- 21 A vehicle shall not be parked in a car park except fully within a parking bay.
- 22 A vehicle shall not be parked in a car park for any period exceeding eighteen hours in any period of twenty four hours.
- 23 A person shall not throw, place or leave any bottle or any broken glass, nail, litter or other substance in a car park, and no person shall at any time play ball or any game in the car parks.
- 24 A person shall not overhaul or carry out repairs to a vehicle while it parked in a car park save where it is necessary to do so in order to enable the vehicle to be removed.
- 25 A person shall give on demand to a specific agent or a member of the Garda Siochana his or her name and address and a person shall not in any car park resist, obstruct or aid or incite and person to resist or obstruct any specific agent of the Council or a member of the Garda Siochana in the execution of his or her duty or lawful exercise of his or her authority.
- 26 A vehicle while parked in a car park shall not be used for advertising purposes or the sale of goods, tickets, or any service in or from the vehicle or as an office, nor shall any such vehicle be offered or displayed for sale or for hire as a prize.
- 27 Every person using a car park shall comply with any lawful direction given by a specific agent of the Council, or a member of the Garda Siochana.
- 28 Where a person is requested by a specific agent or a member of the Garda Siochana to leave a car park, the person shall comply with the request
- 29 A specific agent shall produce, if requested to do so, evidence of his or her identify and employment by the Council to any person alleged by him or her to be in breach of these Bye-Laws or who has been requested to leave a car park under these Bye-Laws.
- 30 A vehicle shall not be parked in a car park
- a. on that side of a section of roadway in a car park, along the edge of which traffic sign number RRM008 (double yellow lines) has been provided.
 - b. On a footway, grass margin or a median strip within the car park.
 - c. On either side of a Pedestrian Crossing within 15 meters (on the approach side) of 5 meters (on the side other than the approach side) of a section of roadway where the following traffic signs have been provided traffic sign number RPC 001/RPC002 (Pedestrian Crossing Complex)
 - d. When Traffic Sign Number RRM 020 (Yellow Box) is provided.

- 31 A vehicle shall not be driven within a car park in excess of a speed of 15 kilometers per hour
- 32 **Disabled persons parking bays:**
- (a) valid disabled persons parking permit in the name of the driver or a passenger in a vehicle parked in a disabled persons parking bay shall be kept exhibited in the interior of the vehicle so that a person outside the vehicle can readily ascertain the issuing authority, the serial number and the date on which it expires.
 - (b) Where traffic sign number RRM015 (Disabled Persons Parking Bay) is provided, a vehicle shall not be stopped or parked without having displayed a valid Disabled Persons Parking Permit
- 33 **Disabled persons permits:**
Where a disabled person holds a "disabled person's parking permit" issued under Article 43 of the Regulations of 1997, Bye Law 6, and 9 of these Bye-Laws shall not apply to specified vehicle parked for the convenience of the person to whom that permit was granted.
- 34 **Loading Bays –**
- (a) A person shall not park a vehicle in a loading bay save where the vehicle is a goods vehicle and is being used solely for the purpose of loading or unloading goods.
 - (b) A goods vehicle shall not be parked in a loading bay for a period exceeding 30 minutes
 - (c) A person who parks, or causes or permits the parking of, a goods vehicle in a loading bay without actively loading or unloading goods shall be guilty of an offence.
35. **Age-Friendly Parking Spaces**
- (a) Longford County Council may designate parking places on a public road or in a car park as Age-Friendly Parking Spaces by the provision of appropriate traffic signs or road markings.
 - (b) An Age-Friendly Parking Space shall be provided on a courtesy basis only and shall not constitute a reserved parking place for any particular class of vehicle or person.
 - (c) The use of an Age-Friendly Parking Space shall not exempt any person from compliance with: parking charges, pay-and-display requirements, maximum parking periods, or any restriction or prohibition indicated by a traffic sign or information plate.
 - (d) A person shall not commit an offence under these Bye-Laws solely by reason of parking in an Age-Friendly Parking Space where all other applicable parking controls are complied with.

**Electric Vehicles
 Charging Bay 36**

A parking space designated as an Electric Vehicle Charging Bay shall be used only for the purpose of charging an electric vehicle. A person shall not permit a vehicle to remain in an Electric Vehicle Charging bay unless

- (i) The vehicle is an electric vehicle and
- (ii) the vehicle is actively connected to and charging from the charging apparatus provided
- (iii) A vehicle shall not remain parked in an Electric Vehicle Charging Bay beyond the maximum permitted charging duration, indicated on signage or marked at the location or where no such duration is indicated, for a period exceeding three hours

Electric Vehicles 37

No person shall cause or permit any electric powered vehicle to stop, stand, wait, load or unload or otherwise park in a charging space within a parking place marked or signed for an electric powered vehicle unless the vehicle is connected to the charging point (via a charging lead provided) at all times. Such vehicle shall not return to the same charging space on the same day.

**Issue of
 Complimentary
 Parking permits 38**

The council may issue complimentary parking permits which when correctly displayed in a vehicle will enable that vehicle to be parked in any paid parking bay or residential parking permit bay to which these Bye-Laws relate, provided that the vehicle is otherwise legally parked, and subject to compliance with the conditions set out on issuance of the complimentary parking permit

**Absence of
 Ticket Dispensing
 Machine 39.**

If at the time when a vehicle is left in a Pay and Display car park and the nearest Ticket Dispensing Machine is out of order then a Pay and Display parking ticket shall be purchased from another ticket dispensing machine within the same parking place (where another such machine is so provided)

**Motorcycle,
 Scooter and Pedal
 Cycle 40**

A motorcycle, scooter or pedal cycle (electric or otherwise) shall not park during Business Hours (09.30am-17.30pm) Monday to Saturday inclusive, in a pay and display car park space.

Car Park Permits 41 The council may issue car park permits for parking within the designated section of Town Centre Car Park outlined in blue on Map No. 3. The display of these permits shall exempt the owner of the vehicle described on the permit from Bye-laws 6-10

Conditions for Parking in Car Parks 42 (a) A vehicle which is parked in a car park in accordance with these bye-laws shall where parking bays are provided at that car park, be parked within the area comprising the parking bay
 (b) A person shall not park or cause to be parked in a car park a vehicle in such a position that it or any portion of it extends from one parking bay to another

Disclaimer 43 In accordance with Section 36(13) of the Road Traffic Act 1994 the performance by the County Council or its agents of their functions under these Bye-Laws shall not render the council subject to any liability in respect of loss of or damage to any vehicle in a parking place or the contents of such vehicle

Part III Permit parking for Residents

Definitions 44 In this part:

"Owner" means a resident to whom a vehicle is registered and by whom the vehicle is habitually kept and used;

"Resident" means a person who satisfies Longford County Council that his/her normal dwelling place is at premises situated in a street containing a pay & display parking place;

"Resident's parking permit" means a document issued by Longford County Council or its agents for the purposes of bye-laws 47-54 and containing the particulars specified in bye-law 46

"Valid resident's parking permit" means a residents parking permit which relates to a particular car park and to a period which has not expired and which is issued by Longford County Council or its agents.

Non-application Of Bye-laws	45	Bye-Laws 6-10 of these bye-laws shall not apply to the parking of a vehicle in a pay & display car park if there is displayed, in accordance with Bye-Law 48 of these Bye-Laws
Particular of Residents Parking Permit	46	A residents parking permit shall contain the following particulars: <ul style="list-style-type: none"> (a) the name of the local authority by whom it was issued i.e. Longford County Council. (b) the registration number of the vehicle in respect of which it is issued (c) the date of issue (d) the car park to which it relates (e) the date to which it is valid (f) the signature of an Employee of Longford County Council
Permission to park Vehicle displaying Residents Parking Permit	47	The display, in accordance with Bye-Law 48, of a valid residents parking permit on the vehicle in respect of which the permit was issued, shall permit the owner of the vehicle (or any person using it with his/her consent) to park it without limitation as to time in a parking place in the carpark to which the permit relates.
Display of Residents Parking permit	48	A valid residents parking permit shall be displayed in the interior of the vehicle in respect of which it is issued that it can be read from outside the vehicle.
Interference with Residents Parking Permit.	49	Where a vehicle displaying a resident's parking permit is parked in a parking place, a person shall not interfere with the permit

Issue of Residents Parking permit 50

- (a) A residents parking permit may be issued by Longford County Council or its agents in respect of the parking of a vehicle in a designated carpark only on payment of the appropriate fee and supporting documentation
- (b) Documentation required – Tax book/vehicle licensing certificate, letter from the landlord if in rented/leased accommodation & Landlord PRTB number
- (c) Vehicle must be registered to that resident on street
- (d) Resident must have no access to park a vehicle on their premises
- (e) A residents parking permit may be issued by Longford County Council in respect of a private motor car (not being a commercial vehicle) of which the residents is the registered owner and shall be valid for a period of one year commencing on the 1st of February in the year of issue in respect of that vehicle and for the car park to which the permit relates

Replacement of Residents Parking Permit 51

Where Longford County Council are satisfied that a valid residents parking permit has been lost, destroyed or stolen, it or its agents shall issue a replacement to the owner on payment of a fee of €5.00 and such replacement permit shall be substituted for the original permit and the original permit shall be void.

Transfer of Residents Parking Permit 52

If the holder of a residents parking permit for a vehicle replaces that vehicle with another, he/she shall be entitled, following the surrender of the original permit, to receive a residents parking permit in respect of the new vehicle which shall be valid for the period specified on the original permit. The fee for such replacement permit shall be €5.00.

Return of Residents Parking Permit 53

Where, during the period to which a residents parking permit relates, the holder ceases to reside at the address notified at the time of issue of the permit or ceases to be an owner by disposing of the vehicle to which the permit relates, he/she shall return the resident's parking permit to the County Council or its agents.

**Display of a
 Void Residents
 Parking Permit 54**

It shall be an offence to display a void resident parking permit.

**Part IV
 Over 66's Residents Parking Permits**

Definitions 55 In this part:

"Council" means Longford County Council

"Owner" means a resident to whom a vehicle is registered and by whom the vehicle is habitually kept and used;

**Non-application of
 Bye-laws 56**

Bye-Laws 6-10 of these bye-laws shall not apply to the parking of a vehicle in a pay & display parking place if there is displayed, in accordance with 59 of these Bye-Laws

"Over 66's residents person" means a person who has reached the age of 66 or over who satisfies Longford County Council that his/her normal dwelling place is at premises situated in a street containing a pay & display parking place. This permit is issued in line with the current state pension age and in future will align with the state pension age

"Over 66's residents parking permit" means a permit issued by Longford County Council or its agents for the purposes of bye-laws 59-65 and containing the particulars specified in bye-law 57

"Valid Over 66's residents parking permit" means a person who has reached the age of 66 and over residents parking permit which relates to a particular pay and display area and to a period which has not expired and which is issued by Longford County Council or its agents.

**Particulars of
 Over 66's
 Residents
 Parking Permit 57**

An Over 66's residents parking permits shall contain the following particulars:

- (a) the name of the local authority by whom it was issued i.e.. Longford County Council.
- (b) the registration number of the vehicle in respect of which it is issued
- (c) the date of issue
- (d) the car park to which it relates
- (e) the date to which it is valid
- (f) The signature of an Employee of Longford County Council

**Permission to park
 vehicle displaying
 Over 66's
 Residents
 Parking Permit 58**

The display, in accordance with Bye-Law 59, of a valid Over 66's residents parking permit on the vehicle in respect of which the permit was issued, shall permit the owner of the vehicle (or any person using it with his/her consent) to park it without limitation as to time in a parking place in the carpark to which the permit relates.

**Display of
 Over 66's
 Residents
 Parking permit 59**

A valid Over 66's residents parking permit shall be displayed in the interior of the vehicle in respect of which it is issued that it can be read from outside the vehicle.

**Interference with
 Over 66's
 Residents Parking
 Permit. 60**

Where a vehicle displaying an Over 66's resident's parking permit is parked in a parking place, a person shall not interfere with the permit

**Issue of
 Over 66's
 Residents
 Parking permit 61**

- (a) An Over 66's residents parking permit may be issued by Longford County Council or its agents in respect of the parking of a vehicle in a designated carpark/street following submission of application form and supporting documentation
- (b) Documentation required – Tax book/vehicle licensing certificate, letter from the landlord if in rented/leased accommodation & Landlord PRTB number, proof of age i.e. drivers license, passport or birth certificate.
- (c) An Over 66's residents parking permit may be issued by Longford County Council in respect of a private motor car (not being a commercial vehicle) of which the residents is the registered owner and shall be valid for a period of one year commencing on the 1st of February in the year of issue in respect of that vehicle and for the car park to which the permit relates. The vehicle must be taxed as a private vehicle

**Replacement of
 Over 66's
 Residents
 Parking Permit 62**

Where Longford County Council are satisfied that a valid Over 66'ss residents parking permit has been lost, destroyed or stolen, it or its agents shall issue a replacement to the owner on payment of a fee of €5.00 and such replacement permit shall be substituted for the original permit and the original permit shall be void.

**Transfer of
 Over 66's
 Residents
 Parking Permit 63**

If the holder of an Over 66's residents parking permit for a vehicle replaces that vehicle with another, he/she shall be entitled, following the surrender of the original permit, to receive an Over 66's residents parking permit in respect of the new vehicle which shall be valid for the period specified on the original permit. The fee for such replacement permit shall be €5.00.

**Return of
 Over 66's
 Residents
 Parking Permit 64**

Where, during the period to which an Over 66's residents parking permit relates, the holder ceases to reside at the address notified at the time of issue of the permit or ceases to be an owner by disposing of the vehicle to which the permit relates, he/she shall return the resident's parking permit to the County Council or its agents.

**Display of a
 Void Over 66's
 Residents**

Parking Permit 65 It shall be an offence to display a void Over 66's residents parking permit.

**Conditions of
 All Residents
 Parking
 Permits**

- 66**
- (a) Permits will only be granted to residents whose parking is affected by the paid parking system
 - (b) Two permits for any single housing unit
 - (c) One per unit for any premises that contains 2 or more residential units
 - (d) No residents permit for developments where off-street parking has or is required to be provided as a condition of planning
 - (d) A resident parking permit shall authorise parking in car parks only, except where the permit issued is an Over 66's Residents Parking Permit, which shall also authorise parking in a pay & display parking place.

**Part V
 Worker/Business Parking Permits**

Definitions 67

In this part:

"Worker/Business Parking permit" means a document issued by Longford County Council or its agents based on January- December of the calendar year for the purposes of bye-laws 70-77 and containing the particulars specified in bye-law 67

"Valid Worker/Business Parking permit" means a parking permit which relates to a particular car park and to a period which has not expired and which is issued by Longford County Council or its agents.

**Non-application
 Of Bye-laws 68**

Bye-Laws 6-10 of these bye-laws shall not apply to the parking of a vehicle in a designated car park if there is displayed, in accordance with Bye-Law 69 of these Bye-Laws

**Particulars of
 Workers/Business
 Parking
 Permit**

- 69 A workers/business parking permit shall contain the following particulars:**
- (f) the name of the local authority by whom it was issued i.e.. Longford County Council.
 - (b) the registration number of the vehicle in respect of which it is issued
 - (c) the date of issue
 - (d) the car park to which it relates
 - (e) the date to which it is valid
 - (f) The signature of an Employee of Longford County Council

**Permission to park
 Vehicle displaying
 Workers/Business
 Parking
 Permit**

- 70** The display, in accordance with Bye-Law 69, of a workers/business parking permit on the vehicle in respect of which the permit was issued, shall permit the owner of the vehicle (or any person using it with his/her consent) to park it without limitation as to time in the designated carpark to which the permit relates.

**Display of
 Workers/Business
 Parking
 permit**

- 71** A valid workers/business parking permit shall be displayed in the interior of the vehicle in respect of which it is issued that it can be read from outside the vehicle.

**Interference with
 Workers/Business
 Parking
 Permit.**

- 72** Where a vehicle displaying a Workers/Business parking permit is parked in a Designated all day car park, a person shall not interfere with the permit

**Issue of
 Workers/Business
 Parking
 permit**

- 73** (a) A Workers/Business parking permit may be issued by Longford County Council or its agents in respect of the parking of a vehicle in a designated carpark only on payment of the appropriate fee and completed application form
- (b) Permits are issued on a quarterly, half yearly or annual basis

- (c) A worker/business parking permit may be issued by Longford County Council shall be valid for such period as may be specified on the permit commencing on such date as may be stated on the permit and shall apply only to the vehicle and car park to which the permit relates

**Replacement of
 Workers/Business
 Parking Permits 74**

Where Longford County Council are satisfied that a valid workers/business parking permit has been lost, destroyed or stolen, it or its agents shall issue a replacement to the owner on payment of a fee of €5.00 and such replacement permit shall be substituted for the original permit and the original permit shall be void.

**Transfer of
 Workers/Business
 Parking Permit 75**

If the holder of a workers/business parking permit for a vehicle replaces that vehicle with another, he/she shall be entitled, following the surrender of the original permit, to receive a worker/business Parking permit in respect of the new vehicle which shall be valid for the period specified on the original permit. The fee for such replacement permit shall be €5.00.

**Return of
 Worker/Business
 Parking Permit 76**

Where, during the period to which a worker/business user parking permit relates, the holder ceases to be an owner by disposing of the vehicle to which the permit relates, he/she shall return the worker/business parking permit to the County Council or its agents.

**Display of a
 Void Workers/
 Business Parking
 Permit 77**

It shall be an offence to display a void worker/business parking permit.

**Conditions of
 Workers/Business
 Parking
 Permits**

78

- (a) A permit shall be valid only in such car parks as may be designated from time to time by Longford County Council for the use of Workers/Business parking permit holders
- (b) The appropriate fee, as determined by the council from time to time, must be paid in full. prior to the issue of the permit.
- (c) Permits may be issued where necessary for the carrying out of functions or services on behalf of Longford County Council, to persons authorised by the Council for that purpose.

**Part VI
 Carers Parking Permit**

Definitions

79

In this part:

“Carer” means a person who is providing care to a resident who requires on-going daily care of a chronic illness

“Carer Parking permit” means a document issued by Longford County Council or its agents for the purposes of bye-laws 82-89 and containing the particulars specified in bye-law 81

“Valid Carer Parking permit” means a parking permit which relates to a particular car park and to a period which has not expired and which is issued by Longford County Council or its agents.

**Non-application
 Of Bye-laws**

80

Bye-Laws 6-10 of these bye-laws shall not apply to the parking of a vehicle in a car park if there is displayed, in accordance with Bye-Law 83 of these Bye-Laws

**Particulars of
 Carers
 Parking
 Permit**

81

A Carers parking permit shall contain the following particulars:

- (a) the name of the local authority by whom it was issued i.e.. Longford County Council.
- (b) the registration number of the vehicle in respect of which it is issued
- (c) the date of issue
- (d) the car park to which it relates

- (e) the date to which it is valid
- (g) The signature of an Employee of Longford County Council

**Permission to park
 Vehicle displaying
 Carers
 Parking
 Permit**

82 The display, in accordance with Bye-Law 83, of a carers parking permit on the vehicle in respect of which the permit was issued, shall permit the owner of the vehicle (or any person using it with his/her consent) to park it without limitation as to time in the designated carpark to which the permit relates.

**Display of
 Carers
 Parking
 permit**

83 A valid Carers parking permit shall be displayed in the interior of the vehicle in respect of which it is issued that it can be read from outside the vehicle.

**Interference with
 Carers
 Parking
 Permit.**

84 Where a vehicle displaying a Carers parking permit is parked in a designated car park, a person shall not interfere with the permit

**Issue of
 Carers
 Parking
 permit**

85 (a) A Carers parking permit may be issued by Longford County Council or its agents in respect of the parking of a vehicle in a designated carpark only on payment of the appropriate fee and completed application form
 (b) Proof of carer for resident i.e. carer card/letter from HSE
 (c) A carers parking permit may be issued by Longford County Council shall be valid for such period as may be specified on the permit commencing on such date as may be stated on the permit and shall apply only to the vehicle and car park to which the permit relates

**Replacement of
 Carers
 Parking
 Permit**

86 Where Longford County Council are satisfied that a valid carer parking permit has been lost, destroyed or stolen, it or its agents shall issue replacement to the owner on payment of a fee of €5.00 and such replacement permit shall be substituted for the original permit and the original permit shall be void.

**Transfer of
Carer
Parking
Permit**

- 87** If the holder of a carers parking permit for a vehicle replaces that vehicle with another, he/she shall be entitled, following the surrender of the original permit, to receive a carers parking permit in respect of the new vehicle which shall be valid for the period specified on the original permit. The fee for such replacement permit shall be €5.00.

**Return of
Carers
Parking
Permit**

- 88** Where, during the period to which a carer's parking permit relates, the holder ceases to be an owner by disposing of the vehicle to which the permit relates, he/she shall return the worker/business parking permit to the County Council or its agents.

**Display of a
Void Carers
Parking
Permit**

- 89** It shall be an offence to display a void carer's parking permit.

**Conditions of
Carers
Parking
Permits**

- 90** (a) A permit shall be valid only in such car parks as may be designated from time to time by Longford County Council for the use of carer's parking permit holders
(b) The appropriate fee, as determined by the council from time to time, must be paid in full. prior to the issue of the permit.

**Part VII
Contractor/Builder parking permit**

Definitions 91

In this part:

“Contractor/Builder” means any person or undertaking, whether acting as a sole trader, partnership, company, or other legal entity, who is engaged in, or has been authorised to carry out, building, construction, maintenance, repair, alteration, fit-out, demolition, civil engineering, or related works at or in connection with a specified site, and includes any person directly employed by, or working under the direction or control of, such person or undertaking.

“Contractor/Builder Parking permit” means a document issued by Longford County Council or its agents for the purposes of bye-laws 94-101 and containing the particulars specified in bye-law 93

“Valid Contractor/Builder Parking permit” means a parking permit which relates to a particular car park and to a period which has not expired and which is issued by Longford County Council or its agents.

**Non-application
Of Bye-laws 92**

Bye-Laws 6-10 of these bye-laws shall not apply to the parking of a vehicle in a car park if there is displayed, in accordance with Bye-Law 95 of these Bye-Laws

**Particulars of
Contractor/Builder
Parking
Permit 93**

A Contractor/Builder parking permit shall contain the following particulars:

- (a) the name of the local authority by whom it was issued i.e.. Longford County Council.
- (b) the registration number of the vehicle in respect of which it is issued
- (c) the date of issue
- (d) the car park to which it relates
- (e) the date to which it is valid
- (f) The signature of an Employee of Longford County Council

**Permission to park
 Vehicle displaying
 Contractor/Builder
 Parking
 Permit 94**

The display, in accordance with Bye-Law 95 , of a contractor/builder’s parking permit on the vehicle in respect of which the permit was issued, shall permit the owner of the vehicle (or any person using it with his/her consent) to park it without limitation as to time in the designated carpark to which the permit relates.

**Display of
 Contractor/Builder
 Parking
 permit 95**

A valid contractor/builder permit shall be displayed in the interior of the vehicle in respect of which it is issued that it can be read from outside the vehicle.

**Interference with
 Contractor/builder
 Parking
 Permit. 96**

Where a vehicle displaying a contractor/builders parking permit is parked in a designated car park, a person shall not interfere with the permit

**Issue of
 Builder/Contractor
 Parking
 permit 97**

- (a) A builder/contractor parking permit may be issued by Longford County Council or its agents in respect of the parking of a vehicle in a designated carpark only on payment of the appropriate fee and completed application form
- (b) A builder/contractor parking permit may be issued by Longford County Council shall be valid for such period as may be specified on the permit commencing on such date as may be stated on the permit and shall apply only to the vehicle and car park to which the permit relates

**Replacement of
 Contractor/Builder
 Parking Permit 98**

Where Longford County Council are satisfied that a valid contractor/builder parking permit has been lost, destroyed or stolen, it or its agents shall issue a replacement to the owner on payment of a fee of €5.00 and such replacement permit shall be substituted for the original permit and the original permit shall be void.

**Transfer of
 Contractor/Builder
 Parking Permit 99**

If the holder of a contractor/builder parking permit for a vehicle replaces that vehicle with another, he/she shall be entitled, following the surrender of the original permit, to receive a contractor/builder parking permit in respect of the new vehicle which shall be valid for the period specified on the original permit. The fee for such replacement permit shall be €5.00.

**Return of
 Contractor/Builder
 Parking
 Permit 100**

Where, during the period to which a contractor/builder parking permit relates, the holder ceases to be an owner by disposing of the vehicle to which the permit relates, he/she shall return the contractor/builder's parking permit to the County Council or its agents.

**Display of a
 Void Contractor/
 Builders Parking
 Permit 101**

It shall be an offence to display a void contractor/builder's parking permit.

**Conditions of
 Contractor/Builders
 Parking
 Permit 102**

- (a) A permit shall be valid only in such car parks as may be designated from time to time by Longford County Council for the use of contractor/builders parking permit holders
- (b) The appropriate fee, as determined by the council from time to time, must be paid in full. prior to the issue of the permit.

VIII Visitor Parking Permit

Definitions	103	<p>In this part:</p> <p>“Resident” means whose normal residence is at premises situated in a pay & display parking place “visitor” means one who visits or makes a stay with the resident</p> <p>“Visitor Parking permit” means a document issued by Longford County Council or its agents for the purposes of bye-laws 106-113 and containing the particulars specified in bye-law 105</p> <p>“Valid Visitor Parking permit” means a parking permit which relates to a particular car park and to a period which has not expired and which is issued by Longford County Council or its agents.</p>
Non-application Of Bye-laws	104	<p>Bye-Laws 6-10 of these bye-laws shall not apply to the parking of a vehicle in a car park if there is displayed, in accordance with Bye-Law 107 of these Bye-Laws</p>
Particulars of Visitor Parking Permit	105	<p>A Visitors parking permit shall contain the following particulars:</p> <ul style="list-style-type: none"> (a) the name of the local authority by whom it was issued i.e.. Longford County Council. (b) the registration number of the vehicle in respect of which it is issued (c) the date of issue (d) the car park to which it relates (e) the date to which it is valid (f) The signature of an Employee of Longford County Council
Permission to park Vehicle displaying Visitor Parking Permit	106	<p>The display, in accordance with Bye-Law 107 , of a visitors parking permit on the vehicle in respect of which the permit was issued, shall permit the owner of the vehicle (or any person using it with his/her consent) to park it without limitation as to time in the designated carpark to which the permit relates.</p>

**Display of
 Visitor
 Parking
 permit**

107

A valid visitors parking permit shall be displayed in the interior of the vehicle in respect of which it is issued that it can be read from outside the vehicle.

**Interference with
 Visitor
 Parking
 Permit.**

108

Where a vehicle displaying a visitors parking permit is parked in a designated car park, a person shall not interfere with the permit

**Issue of
 Visitor
 Parking
 permit**

109

(a) A visitors parking permit may be issued by Longford County Council or its agents in respect of the parking of a vehicle in a designated carpark only on payment of the appropriate fee and completed application form
 (b) documentary evidence in the form of a current utility bill or tenancy agreement confirming the address of the resident whom the visitor is visiting
 (c) A visitors parking permit may be issued by Longford County Council shall be valid for such period as may be specified on the permit commencing on such date as may be stated on the permit and shall apply only to the vehicle and car park to which the permit relates

**Replacement of
 Visitor
 Parking
 Permit**

110

Where Longford County Council are satisfied that a valid visitors parking permit has been lost, destroyed or stolen, it or its agents shall issue a replacement to the owner on payment of a fee of €5.00 and such replacement permit shall be substituted for the original permit and the original permit shall be void.

- Transfer of Visitor Parking Permit 111** If the holder of a visitors parking permit for a vehicle replaces that vehicle with another, he/she shall be entitled, following the surrender of the original permit, to receive a visitors parking permit in respect of the new vehicle which shall be valid for the period specified on the original permit. The fee for such replacement permit shall be €5.00.
- Return of Visitor Parking Permit 112** Where, during the period to which a visitors parking permit relates, the holder ceases to be an owner by disposing of the vehicle to which the permit relates, he/she shall return the visitors parking permit to the County Council or its agents.
- Display of a Void Visitor Parking Permit 113** It shall be an offence to display a void visitors parking permit.
- Conditions of Visitors Parking Permits 114**
- (a) A permit shall be valid only in such car parks as may be designated from time to time by Longford County Council for the use of visitors parking permit holders
 - (b) The appropriate fee, as determined by the council from time to time, must be paid in full. prior to the issue of the permit.

**Part IX
Miscellaneous**

**Holding and use
of data 115**

Any personal data obtained by Longford County Council for the purposes of, or in connection with, the issuing of any Fixed Charge Notice, may be held and used by the Council for the purposes of parking control and management administration and/or the taking of legal proceedings or other enforcement action in respect of any contravention of these Bye-Laws. This data may be used for these purposes by the Council, and/or their respective servants and agents, and may be disclosed to other law enforcement agencies for such purposes, when considered necessary by either authority for the prevention and detection of crime, or when otherwise required by law. Longford County Council process personal data in compliance with the GDPR and the Data Protection Act 2018. For further information on how Longford County Council process personal data , please see our [Privacy Policy](#) which is available on our website www.longfordcoco.ie

**Suspension of
Parking
Place 116**

The Council may temporarily suspend from operation the use of a Parking Place or of a Parking Bay/Bays within the Parking Place or of any other part thereof whenever the Council considers such suspension reasonably necessary and for whatsoever period the Council considers reasonable;

- (i) for the purpose of facilitating the movement of traffic or promoting its safety
- (ii) for the purpose of any building operation, demolition or excavation in or over or under or adjacent to any part of the parking place or parking bay concerned or the maintenance, improvement or reconstruction of any part of the parking place or parking bay or the laying, erection, alteration, removal or repair in or adjacent to any part of the parking place or parking bay of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any telecommunication system or the placing of maintenance or removal of any traffic/sign
- (iii) for the purpose of holding any display, public show, performance or exhibition authorised by the Council and for activities subsidiary thereto, or for such other purposes as may be authorised by the council.
- (iv) by reason of the likelihood of danger to the public, serious damage to the parking place or any adjoining premises or any other emergency

Mode of Suspension 117 The suspension of a Pay & Display parking place or part thereof shall be indicated by the placement of a sign, notice or by some other means or other device to signify non-user or by the temporary removal of the ticket dispensing machine and the erection of a sign or notice indicating that parking is prohibited in that parking place.

Conditions of Suspension 118 Any suspension of a Pay & Display parking place pursuant to Section 116 above pursuant to a third-party request shall be subject to any conditions which the Council may specify in writing.

Interference with Suspension Device 119 No person other than an Agent of the Council, a member of An Garda Síochána, an Authorised Person or a Traffic Warden shall interfere in any way with a hood, sign, or other device placed on a Ticket Dispensing Machine.

Use of Suspended Parking Place 120 No person shall park a vehicle in a Parking Place or a Parking Bay, the use of which has been suspended by Longford County Council.

**Part X
 Exemptions and Offences**

Non-application Bye-laws 6-10 for certain vehicles 121 The provisions of these Bye-Laws shall not apply to

- (i) A vehicle parked in a Pay & Display car park outside of business hours
- (ii) A fire brigade vehicle, an ambulance or a vehicle being used by a member of the Garda Síochána or a member of the Defense Forces in the performance of duty, as such member.
- (iii) A vehicle being used in connection with the removal of an obstruction to traffic, the maintenance, improvement or reconstruction of a public road, the provision, alteration or repair of a main drain, pipe or apparatus for the supply of water, oil, gas, electricity or of a telecommunications line or the provision of a traffic sign.

- (iv) A vehicle owned, operated by, or used on behalf of An Post, while being used in the course of the provision of postal services, and for such period only as is reasonably necessary for that purpose.
- (v) A vehicle displaying a valid “Disabled Person’s Permit” parked in an area reserved for such parking
- (vi) A vehicle displaying a valid “Residents Parking Permit” parked in an area reserved for such parking.
- (vii) A vehicle parked while goods are being loaded in or on to it or unloaded from it, for a period not exceeding thirty minutes from the commencement of the parking.
- (viii) A vehicle parked at the edge of a roadway while a passenger is entering or leaving it.
- (ix) A vehicle which has been damaged or has broken down, during the period necessary to effect repairs to the vehicle or remove it from the location.
- (x) A vehicle parked which is unable to move due to circumstances beyond its control as a consequence of an accident or similar emergency

Offences 122

- (i) A breach of these byelaws is an offence and may be prosecuted under section 36 of the Road Traffic Act, 1994, as amended or in cases not covered by the Road Traffic Act 1961 as amended, under section 205 of the Local Government Act 2001, as amended.
- (ii) It shall be lawful for any authorised person or member of An Garda Síochána to enforce these byelaws.
- (iii) A person who contravenes a provision of any of these byelaws shall be guilty of an offence and shall be liable on summary conviction to a fine not exceeding an amount as set in legislation.
- (iv) A person who obstructs or impedes or refuses to comply with a request of a member of An Garda Síochána or of an authorised person acting in the exercise of the functions conferred on an authorised person by these byelaws shall be guilty of an offence.
- (v) Where an authorised person or a member of An Garda Síochána is of the opinion that a person is committing or has committed an offence to which the byelaws relate, the authorised person or An Garda Síochána, as the case may be, may demand the name and address of such person and if this demand is refused or the person gives a name or address which is false or misleading, the person shall be guilty of an offence. A person convicted is liable on summary conviction of a fine up to the maximum as set in legislation.
- (vi) An offence under these bye laws may be prosecuted by Longford County Council or by a member of An Garda Síochána.

**Obstruction/
 Cordon off
 Of Pay &
 Display Parking
 Places 123**

- (i) It shall be an offence to obstruct, cordon off or otherwise make inaccessible to vehicles any Pay & Display car park or part thereof (with traffic cones, bins, tables, chairs, goods/services for sale or other obstruction) without the prior approval of the Council.
- (ii) An Authorised Person or Agent of the Council may, without prior notice, remove any obstruction from a Pay & Display car park
- (iii) An Authorised Person or Agent of the Council may store and dispose of any Item(s) removed by him/her under this Section.
- (iv) Any item(s) removed and stored under this Section shall be given to a person claiming it only if, he/she makes a declaration in writing that he/she is the owner of the item(s) or is authorised by its owner to claim the Item(s) and, at the discretion of the Council pays the amount of the expenditure reasonably incurred in removing and storing the item(s).
- (v) An item(s) removed shall not be disposed of under this Section within 6 weeks of the date of its removal under this Section.
- (vi) In this Section an “Authorised Person” means: a person authorised in writing by the Council for the purposes of this article or a member of An Garda Síochána

**Fixed Charge
 Notice Road
 Traffic Act
 1994 124**

The amount set by Fixed Charge Notice issued under the Road Traffic Act 1994 shall be the amount set by Stature pursuant to the Road Traffic Acts.

(1) Where an Agent of the Council, Authorised Officer, Traffic Warden or Community Warden has reasonable grounds for believing that a person has contravened a Bye-Law which is a Fixed Charge Offence, an Agent of the Council, Authorised Officer, Traffic Warden or Community Warden may:

- (i) serve or cause to be served, personally or by post, on the person a Fixed Charge Notice, or
- (ii) where the offence involves the use of a vehicle, serve or cause to be served, personally or by post, a Fixed Charge Notice on the registered owner of the vehicle or shall affix such a notice to the vehicle as an alternative to a prosecution requiring the payment within a period of 28 days of the date of service of the Fixed Charge Notice.

(2) A prosecution in respect of a fixed charge offence will not be instituted unless a Fixed Charge Notice has been served on the person concerned and the person fails to pay the fixed charge specified in that notice.

(3) In the event of non-payment of the fixed charge within the 28-day period, the

person upon whom the Fixed Charge Notice was served may, during the period of 28 days beginning on the expiration of that first 28-day period, make a payment to the Council of a fixed charge of an amount 50% greater than the prescribed amount referred to in that notice so as to avoid prosecution.

**Fixed Charge
 Notice Local
 Government
 Act 2001 125**

In some instances the Fixed Charge Notice will be in respect of an offence that is only provided for by way of a breach of a bye-law under the Local Government Act 2001. In those instances:

- (i) If an authorised person and/or a member of An Garda Síochána has reasonable grounds for believing that a person is committing a contravention or has committed a contravention of provision of these bye-laws, the authorised person and/or a member of An Garda Síochána may serve on the person a notice specifying a fixed payment, not exceeding €100 in respect of a contravention of a bye law as an alternative to a prosecution for the contravention.
- (ii) Where a notice is served as above, a person to whom the notice applies may, during the period specified in the notice, make to the Council the payment specified in the notice, accompanied by the notice.
- (iii) The Council shall receive the payment and issue a receipt for it and may retain the money so paid and no payment so received shall in any circumstance be recoverable by the person who made it, and a prosecution in respect of the alleged contravention will not be instituted during the period specified in the notice and, if the payment, specified in the notice is made during that period, no prosecution in respect of the alleged contravention will be instituted.
- (iv) A fixed charge notice shall be served in one of the following ways:
 - By affixing the fixed charge notice to the vehicle where a vehicle is used in the omission of the breach alleged.
 - By delivering it to the person or the registered owner of the vehicle where a vehicle is used in the commission of the alleged offence or the person nominated by the registered owner where the registered owner nominates such other person.
 - By leaving it at the address at which the person ordinarily resides or the ordinary residence of the person or the registered owner of the vehicle where a vehicle is used in the commission of the alleged offence or the residence of the person nominated by the registered owner where the registered owner nominates such other person.
 - By sending it by post in a prepaid registered letter addressed to the person at the address at which the person ordinarily resides or the registered owner of the vehicle where a vehicle is used in the commission of the alleged offence or the person nominated by the registered owner where the registered owner nominates such other person

Cathaoirleach of Longford Municipal District

Director of Services for Longford Municipal District

DATED _____

DRAFT

CAR PARKS & PARKING FEES

SHORT TERM CAR PARKS		
Name	Parking Charge	Time limit
Geraldine Terrace Car Park	€1.50 per hour	Max stay 2 hours
Camlin Court Car Park	€1.50 per hour	Max stay 2 hours
Longford County Council Car Park	€1.50 per hour	Max stay 2 hours
Market Square Car Park	€1.50 per hour	Max stay 2 hours
Mill, Car Park	€1.50 per hour	Max stay 2 hours
Town Centre Car Park	€1.50 per hour	Max stay 2 hours
ALL DAY CAR PARKS		
Church Street Car Park	€1.50 per hour/€3 daily rate	No time limit
Cathedral Car park	€1.50 per hour/€3 daily rate	No time limit
Earl Street Car Park	€1.50 per hour/€3 daily rate	No time limit
Harbour Point Car Park	€1.50 per hour/€3 daily rate	No time limit
Main Street Car Park	€1.50 per hour/€3 daily rate	No time limit
Ballymahon Street Car Park	€1.50 per hour/€3 daily rate	No time limit
Gills Car Park	€1.50 per hour/€3 daily rate	No time limit
St Mel's Road Car Park	€1.50 per hour/€3 daily rate	No time limit

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PARKING PERMITS AND FEES

PERMIT TYPE	COST	PERIOD COVERED	Location	
Residents Permit	€75	Yearly	All day car parks	Short Term Car Parks
Over 66's Permit	Free	Yearly	All day car parks	Short Term Car parks
*Workers/Business Permit	€125/€250/€500	three/six/twelve months	All day pay & display carparks	
Builder/Contractor	€40	Per week	All day pay & display carparks	
Carers Permit	€30	Per week	All day pay & display carparks	
Visitor	€10	Per week min of 6 days	All day pay & display carparks	

***Worker/Business permits only valid in all day Pay & Display areas & all day car parks**

***Residents permits valid only in all day pay and display area and car parks**

***Over 66s Residents permits valid in all day Pay & Display areas, all day car parks and Pay and Display areas on street**