

**PHYSICAL DEVELOPMENT
STRATEGIC POLICY COMMITTEE**

Minutes of Physical Development Strategic Policy Committee Meeting

Meeting location: Council Chamber & Microsoft Teams

Date: Monday, 21 July 2025

Time: 11.30am

PRESIDING: Councillor Turlough McGovern

PRESENT: Councillor Peggy Nolan, Councillor Martin Skelly, Councillor Uruemu Adejinmi, Councillor Seamus Butler, James Kiernan, Emmet Duffy and Breda Murphy.

IN ATTENDANCE: Ms. Barbara Heslin – Director of Services
Mr. Richard Smith – Senior Executive Officer
Ms. Martha Kelly, Administrative Officer

APOLOGIES: Mr. Brendan Farrell

**MEETINGS
ADMINISTRATOR:** Mr. Lorraine McKee

1. INTRODUCTION AND CONFIRMATION OF MINUTES OF MEETING HELD ON 28 APRIL 2025

Chairperson Councillor Turlough McGovern welcomed the members to the Physical Development Strategic Policy Committee meeting.

On the proposal of Councillor Peggy Nolan seconded by Councillor Uruemu Adejinmi, the minutes of the Physical Development Strategic Policy Committee on the 28 April 2025 were adopted.

2. DECLARATION OF INTERESTS

No declaration of interests declared.

3. PHASE 1 REVIEW OF TRAFFIC CALMING POLICY

Director of Services Barbara Heslin informed the members that they have received Phase 1 review of the Traffic Calming Policy to allow the members time to consider the draft document and the various measures in advance of the October meeting of the Physical Development Strategic Policy Committee. It also offers the committee an opportunity to make submissions on the draft before the meeting in October. The Roads Department will have a detailed discussion at the October Strategic Policy Committee meeting. The members' input will be incorporated into the final document. Submissions can be emailed to Lorraine McKee, Meetings Administrator or to Director of Services, Barbara Heslin.

Councillors Peggy Nolan, Seamus Butler and Martin Monaghan all spoke about the need for ramps. Feedback included:

- LCC should be more positive towards the introduction of ramps, particularly around schools.
- Communities are constantly requesting ramps in their area.
- Inconsistent responses in Municipal Districts to Notices of Motion requesting ramps to be installed.
- Previous responses to Notices of Motion said that a traffic survey was required before traffic calming measures, including ramps would be considered.
- Concerns previously raised about access by emergency services in areas where ramps are installed.
- Ramps were the preferred option in other counties.

The recommendations of this Strategic Policy Committee will then be forwarded to the Corporate Policy Group for recommendation and forwarded to the full Council for adoption.

4. POLICY AND PROCEDURE FOR ABANDONED VEHICLES – NEW POLICY

Senior Executive Officer in Environment, Richard Smith made a presentation on the Policy & Procedure for the Management of Abandoned Vehicles.

The key elements included:-

- Legal Framework
- Purpose and Scope
- Definitions

- Procedure
- Record Management
- Review and Continuous Improvement
- Contact Information

The Strategic Policy Committee considered and approved the Council's proposed Policy and Procedure for abandoned Vehicles and recommended it for consideration and approval by the Corporate Policy Group at their September meeting in advance of consideration and adoption by the full Council in September.

5. LITTER MANAGEMENT PLAN – POST CONSULTATION REPORT

Senior Executive Officer Richard Smith outlined the details of the submissions received on the Litter Management Plan. The Strategic Policy Committee considered the feedback from the public consultation process on the draft Litter Management Plan. They approved the Council's proposed plan and recommended the plan for consideration and approval by the Corporate Policy Group at their September meeting in advance of consideration and adoption by the full Council in September.

6. CEMETERY BYE-LAWS – POST CONSULTATION REPORT

Senior Executive Officer Richard Smith outlined the details of the submission received on the Cemetery Bye-Laws. One submission was received from Glennon Undertakers with three recommendations in relation to Ballymaccormack Cemetery. All three requests were considered. Martha Kelly, Administrative Officer outlined that the current bye-laws were from 2011 and a new set of bye-laws were now required. Director of Services, Barbara Heslin is carrying out a review of all bye-laws in her Directorate and they are being brought to the Strategic Policy Committee for their consideration. The members raised questions to which the Team responded.

The Strategic Policy Committee considered the feedback from the public consultation process on the draft Cemetery Byelaws. They approved the Council's proposed byelaws and recommended the byelaws for consideration and approval by the Corporate Policy Group at their September meeting in advance of consideration and adoption by the full Council in September.

7. DATE OF NEXT MEETING

The proposed date for the next meeting of the Physical Development Strategic Policy Committee is 20 October 2025 to which the members unanimously agreed.

This concluded the business of the meeting.

Signed: Lorraine McKee
Lorraine McKee
Meetings Administrator

Confirmed and adopted at Physical Development Strategic Policy Committee Meeting held
on the 21 October 2025

Signed: [Signature]
Chairperson